**In-Person Confirmation Template:**

Thank you for volunteering with **I Know I Can** at Willow Crest Elementary on Wed. Nov. 14. We will meet in the front office at **9:00am** to gather materials and review information before heading to the classrooms as a group.

Attached please find your volunteer packet and information on your co-volunteers and classroom details.

Please also take a moment to review the **5-min. Training Video** ***and*** **Volunteer Tips & Tools located on our website**: [www.acpe.alaska.gov/IKnowICan](http://www.acpe.alaska.gov/IKnowICan)

\*\*I will be monitoring school delays and closures and will send out a text message and email to you if conditions require either. Please check the attached sheet and send me your cell number if I do not have it and you wish for me to reach you that way.\*\*

Fingers crossed for safe roads and open schools!

I look forward to working with you this year!

Be sure to LIKE us on Facebook:  <https://www.facebook.com/iknowicanak/>

Be sure to LIKE us on Instagram: <https://www.instagram.com/iknowicanak/>

**Virtual Event Confirmation Template (Using ACPE’s or Your Own Zoom Link):**

Thank you for volunteering for **I Know I Can’s virtual event** with **Ninilchik School on Tues. Feb. 9 at 9:00am via Zoom!** Please connect to Zoom a few minutes early to test your audio and ensure you are ready when the teacher connects us!

**Join Zoom Meeting:**

**Meeting ID:**

**Passcode:**

Please let me know if you would like to do a brief Zoom test together and run through what to expect in this new virtual **I Know I Can** experience prior to the event! **Please take a moment to review VOLUNTEER Virtual Event Tips.**

Attached please find your Volunteer Packet, **NEW Volunteer Virtual Event Tips**, and Volunteer Details.

You can access a [digital copy of the ***I Know I Can*** book](https://acpe.alaska.gov/Portals/3/OTHER/Misc/I_Know_I_Can_Book.pdf) under Teacher Tips on our website: <https://acpe.alaska.gov/IKnowICan>.

**The password is:** IKICAK *(case sensitive)*

Please also take a moment to review the **5-min. Training Video*,*** **Volunteer Tips & Tools, and Virtual Event Tips located on our website**: <https://acpe.alaska.gov/IKnowICan>

For this school, we will read the story, then either split into Break-Out groups with one volunteer per group, or more likely, just assist the group of 14 students as a whole. Volunteers will guide students and keep them on task, as they draw pictures of their career dreams on postcards (or other paper if their postcard is unavailable). *This is a great time to talk with students about their career dreams and how those dreams relate to what they are learning in school. Some students may need help identifying possible careers based on their interests.* After the postcard activity, hopefully there will be time for students to share their career dreams with the class.

Please let me know if you have any questions. This will be our second virtual **I Know I Can** event with students in the classroom, rather than at home, so there may be a few things we decide as we go.

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Be sure to LIKE us on Instagram: <https://www.instagram.com/iknowicanak/>

**Virtual Event Confirmation Template (Using Teacher Zoom Link):**

Thank you for volunteering for **I Know I Can’s virtual event** with **Lisa Casey’s Class at North Pole Elementary on Tues. Nov. 17 at 9:00am via Zoom!** Please connect to Zoom a few minutes early to test your audio and ensure you are in the waiting room when the teacher admits us! The teacher will likely wait to let us in until all students have arrived, so we could be in the waiting room for a few minutes prior to connecting with the class. During this time, we will not see anyone on our screen, just a message letting us know the host will let us in soon. If you call in a few minutes early, there is a chance we can connect with the teacher prior to the students arrive.

**Zoom Link:**

**Meeting ID**:

**Passcode:**

Since we will be connecting to a Classroom Zoom, we will not be able to meet as volunteers immediately before to run through program expectations. Please let me know if you would like to do a brief Zoom test together and run through what to expect in this new virtual **I Know I Can** experience prior to the event!

Attached please find your Volunteer Packet, Volunteer Virtual Event Tips, and information on your co-volunteers and classroom details.

You can access a [digital copy of the ***I Know I Can*** book](https://acpe.alaska.gov/Portals/3/OTHER/Misc/I_Know_I_Can_Book.pdf) under Teacher Tips on our website: <https://acpe.alaska.gov/IKnowICan>.

**The password is:** IKICAK *(case sensitive)*

Please also take a moment to review the **5-min. Training Video*,*** **Volunteer Tips & Tools, and Virtual Event Tips located on our website**: <https://acpe.alaska.gov/IKnowICan>

For this school, we will read and discuss the story. Then, students will share with us the drawings they have made of their career dreams and we can talk with them about what they are learning in school that will help them prepare for those jobs.

Please let me know if you have any questions.

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Be sure to LIKE us on Instagram: <https://www.instagram.com/iknowicanak/>